**Title:** Assistive Technology (Telecare) Assessor / Installer

**Reports to:** Assistive Technology Manager  - NRS

**Base:**

Peripatetic Post

Base: Aylesbury

Including travel across Bucks, Berks, Oxon and elsewhere as required

**Salary:** £18 - £24k depending on experience

**Hours:** Full time (37.5 hrs) Monday - Friday 8.00am - 4.00pm

**JOB SUMMARY**

**Based at the NRS Service Centre in Buckinghamshire with regular travel across Berkshire and Oxfordshire, along with other Counties as required. The post holder will be part of the Clinical Team within NRS Healthcare and will:**

Support the Assistive Technology (Telecare) Manager and other NRS Team members in the delivery of an effective Assistive Technology assessment and installation service. Duties include:

* Completing holistic assessments of service users in their own homes, who have been referred to the AT service.
	+ The assessment will include an understanding of the persons’ home environment, mobility, cognitive function and support network.
* Identifying and recommending appropriate AT (Telecare) solutions required in a person’s home which will both benefit the service user and result in an efficient and effective service for Buckinghamshire County Council (the commissioners of the service).
* Deliver, install, set up, and demonstrate equipment in a timely manner - in line with NRS processes.
* To complete service users’ records ensuring that they are accurate - in accordance with NRS standards of data recording.
* Working flexibly at times to ensure that changing priorities are met.
* Being proactive in directing / signposting people, family members / carers to other relevant support services sources of assistance and support.

**KEY RESPONSIBILITIES**

**The post holder will:**

* Assess risks and provide suitable cost effective AT and other solutions that mitigate the risks and provide best value.
* Install the AT equipment in line with safe working practices, policies and procedures.
* Complete assessment records and process accordingly.
	+ Clearly record outcomes of intervention in line with evidence based practice so that the success, or otherwise, of the project is measurable, both in terms of service user and carer satisfaction as well as financial efficiencies.
* Ensure follow up visits and signposting are completed effectively and timely.
* Work closely with prescribers to promote effective partnership working.
* Work in partnership and close liaison with Adult Social Care, therapy and community nursing staff in BCC, the community equipment service and other agencies as necessary.
* Participate in NRS Healthcare's appraisal and supervision processes.
* Drive company vehicles only after successfully completing a driver assessment and meeting the required standard.
* Ensure that driving skills and knowledge remain current.
* Look after and operate company vehicles and equipment safely and in line company policies and procedures.
* Provide feedback to the NRS clinical lead on best practices, issues identified and innovative solutions around different methods, equipment and utilisation that provides maximum benefit to the people and to the County.
* Be fully compliant with all relevant mandatory training as and when required ***and take active part in all training opportunities offered – ensuring up to date best practices and equipment is used.***

**Quality and Service User Safety:**

* To promote and safeguard the welfare of vulnerable adults.
* To be compliant with NICE guidance and other statutory / best practice guidelines.
* To report any incidents of harm or near miss in line with the County Council’s incident reporting policy as appropriate. To ensure appropriate actions are taken to reduce the risk of reoccurrence.
* To ensure day to day practice reflects the highest standards of governance, clinical effectiveness, safety and service user experience.

**General**

* To maintain up to date knowledge of legislation, national and local policies and issues in relation to moving and handling practice.
* To ensure that all duties are carried out in accordance with current quality initiatives within the work area.
* To comply at all times with Information Governance related policies. Staff are required to respect the confidentiality of information about staff, service users and business and in particular the confidentiality and security of personal identifiable information in line with the Data Protection Act. All staff are responsible for ensuring that any data created by them is timely, comprehensive, accurate, and fit for the purposes for which it is intended.

***To be noted:***

* **This is not an exhaustive list of duties and responsibilities, and the post holder may be required to undertake other duties which fall within the grade of the job, in discussion with the professional and operational managers.**
* **This job description will be reviewed regularly in the light of changing service requirements and any such changes will be discussed with the post holder**
* **Travelling will be necessary within this role – both across Buckinghamshire and on occasions to other NRS Service Centres or Head Office (in Leicestershire).**
* **NRS Healthcare is an equal opportunities employer and encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.**

**Under the Immigration, Asylum and Nationality Act 2006, prospective employees are advised that they will be required to provide documentary evidence to support their right to work in the UK.**

**This position will be subject to an enhanced  Disclosures and Barring Service             check.**

**In return we offer you the following;**

* A chance to work as part of a great team doing a rewarding job
* Competitive salary and benefits package such as pension,  discounts and offers
* Enhanced holiday of 33 days per year (inc banks) which increases with service up to 38 days per year (inc banks)
* Participation in our employee recognition scheme
* Full training

If you believe you have the necessary skills and experience to be an NRS Healthcare Internal Accounts Development Manager, please forward your CV